



# United States Department of the Interior

## NATIONAL PARK SERVICE

1849 C Street, N.W.  
Washington, D.C. 20240

NOV 25 2008

H32(2256)

Dear Certified Local Government Contact:

Once again, we need your assistance in reporting on the accomplishments of the national historic preservation partnership. I am asking for any information that you might have on the number of significant properties designated or protected under your local laws. Please send the FY 2008 annual information as requested on the enclosed forms (or their equivalents). They are unchanged substantively from last year. Please note that we are seeking this information on a voluntary basis. This is information that your office already has readily available; we are not asking your office to gather this information solely because we are seeking it. Although the Government Performance and Results Act (GPRA) provides the impetus to ask these questions, I think that you will agree that having national data on our achievements has several benefits. For example, the information that you and your colleagues in other Certified Local Governments (CLGs) provided in recent years concerning properties designated and protected under local law has been extremely helpful in the budgetary and strategic planning processes. If you are new to this process or would like a more detailed rationale for this process, please read Enclosure A.

For your use and perusal, we have posted on our web site (<http://www.nps.gov/history/hps/clg/index.htm>) results from FY 1997 through FY 2007. As soon as possible, we will post this year's results, forms, and guidance. Please check your CLG contact information and let us (and your State CLG Coordinator) know if it is not current. We want to ensure that our materials get to the right people. Please complete the enclosed baseline questionnaire if you haven't done so in the past or if you need to correct for missing or inaccurate data from previous years. We have made a parallel request for data from each State Historic Preservation Office. Your State office may wish to collect your questionnaire and annual data and forward the data to us in a batch from all of the participating CLGs in your State. If this is the situation (check with your State CLG coordinator), there is no need for you also to send the questionnaire and annual data to us directly, although you are certainly free to do so if you wish.

By December 31, 2008, please forward your completed form(s) to:

Historic Preservation Grants Division (Attention: John Renaud)  
Heritage Preservation Assistance Programs  
National Park Service  
1849 C Street, NW (Organization Code 2256)  
Washington, DC 20240

Alternatively, feel free to send the material to John by telefax at 202-371-1794 or by e-mail at [John\\_Renaud@nps.gov](mailto:John_Renaud@nps.gov). If you plan to use Federal Express or a similar service, use the following street address: 1201 Eye Street NW (Organization Code 2256), Washington, DC 20005. If you want an electronic (Word) version of this form and accompanying guidance, please contact John by e-mail. A .pdf version also will be available from our website. If your State Historic Preservation Office is collecting the responses for forwarding to us, you may be asked to send them the information somewhat earlier. If you have any questions on any of these matters, please consult John by telephone at 202-354-2066, by fax, or by e-mail.

Sincerely,

Hampton Tucker  
Chief, Historic Preservation Grants Division

Enclosures

CC: State CLG Coordinator